

## **PAUL PETCH PHOTOGRAPHY - HEALTH & SAFETY**

*All Persons* are accountable for health and safety within their work area, this includes:

- Identifying hazards and assessing risks;
- Implementing controls and monitoring those controls to ensure they remain effective;
- Ensuring the competency of workers;
- Accurate and timely reporting of health and safety issues; and
- Ensuring high standards of hygiene and housekeeping.

### **• IN CASE OF EMERGENCY CALL 111**

- Paul Petch: **0210336047**

Paul Petch is committed to a safe working environment, and following client policies and procedures. Please report any safety concerns to production. A First Aid Kit is located with the Photographer/Producer. All personnel shall take all practical steps to ensure that no action or interaction on their part harms any other person (incl. themselves).

## **GUIDELINES CREW SHOULD FOLLOW AROUND LIGHTING EQUIPMENT**

1. The Photographer or the Photographic Assistant is in charge of all lighting equipment. Please consult them before plugging any cable into distribution boards or sockets.
2. Do not place food or drinks on any electrical appliance or fitting.
3. Do not stand, walk or drive over cables.
4. Non-lighting crew keep clear of electrical equipment. Do not attempt to turn on any lights.

## **BASIC SAFETY GUIDELINES FOR LIGHTING**

1. All cables should be laid with public safety in mind and should be laid in troughs or covered in high traffic (pedestrian or vehicular) areas.
2. All lighting fixtures or stands should be adequately supported or mounted to prevent tipping or falling.
3. Hung fixtures should have a safety rope or chain to prevent falling.
4. Any opened face unit should have protection, where practicable, to guard against shrapnel from exploding bulbs/lamps.
5. All electrical equipment should be covered if being used near water.
6. Use Residual-current device (RCD) or similar protection when practicable or required by legislation.
7. Appropriate fire extinguisher on set and standing by.
8. All crew, cast & client must avoid looking directly into lights at all times when on set.

## **BASIC SAFETY GUIDELINES FOR ALL CREW TO FOLLOW**

1. Ensure that Health and Safety policies/ induction of the client organisation are known, and that all crew are aware of them.
2. Remain mindful of traffic – do not step into road without ensuring safety. If any crew member is on or near roads, they must wear hi-visibility vest.
3. All vehicles parked on roads to be coned off when on location.
4. Film Crew signs to be posted if filming on road or footpath.
5. Be aware of all overhead power lines. There is a minimum clearance of 4 meters for overhead power conductors.
6. No digging is to be done without checking with local power company, phone company or gas company.
7. Appropriate clothing to be worn at all times.
8. All incidents and near misses must be reported to safety and/or production.
9. Slip, slap, slop and wrap! Be mindful of the sun and ensure proper protection is used.